

Sr. No. _____

File No. _____

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ADMISSION FORM

COURSE APPLIED FOR _____ **Branch** _____

Name(In Capital) : _____ Mobile No. _____

Date of Birth Gender _____ Category (please specify) _____

Father's Name: _____ Mobile No. _____ Occupation _____

Mother's Name: _____ Mobile No. _____ Occupation _____

Annual Family Income _____ Email ID _____

Permanent Address _____

_____ City _____ State _____

Entrance Test Score ☐ JEE ☐ MAT ☐ JET Roll No. _____ Rank _____ State _____

How do you come to know about Universal Group Of Institutions?

Newspaper ☐ College Staff ☐ Teleconferencing ☐ Face book ☐ Youtube ☐ Instagram ☐

Preferred Social Media Channel _____

Educational Qualification

Level	Name of Board/University	School/College	Subjects	Year	Percentage (%)
Matric or Equivalent					
10+2 or Equivalent					
Diploma after Matric					
Graduation					
Other/Specify					

Check List of Enclosures

	ORIGINAL		TICK (✓) IF		PHOTOCOPY		TICK (✓) IF	
	Received		Pending		Received		Pending	
(a) Matriculation certificate containing Date of Birth	<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>	
(b) Detailed marks of qualifying examination/ Marks Sheet	<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>	
(c) Character certificate from college / school last attended	<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>	
(d) Proof of Residence	<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>	
(e) 5 Passport Size Photographs	<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>	
(f) Admission slip issued by University/ Board	<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>	
(g) Gap Certificate if any	<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>	
(h) Medical Certificate	<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>	
(i) Migration Certificate	<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>	
Scholarship Documents								
(a) Caste Certificate	<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>	
(b) Adhar Card	<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>	
(c) Income Certificate	<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>	
(d) Residence Certificate	<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>	
(e) Copy of Pass Book	<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>	

Fee Detail

Course/Tuition fee (Per Semester)	Fee Paid
Less :-			
Scholarship Benefit Amount on tuition fee (Per Sem/one time)	Receipt No.
Fee Payable	Payment Date
Add :-		Balance Fee
Registration Fee		
Other Charges		
Hostel Fee/Transport Fee		
Net Fee payable		

Fee & Documents Submission Date

Semester	Fees & Documents Deadline	Remarks
1st	At the time of admission or before 15 August (whichever is earlier)	
3rd, 5th & 7th	Latest by 30th March	
2nd, 4th, 6th, & 8th	Latest by 15th October	

Associate Name.....Associate Code.....

DECLARATION BY THE STUDENT

- (a) I Hereby certify that the information given by me in this form is true to the best of my knowledge and nothing has been concealed.
- (b) I agree to observe and abide by all the rules and regulations (amended from time to time) of the institution in respect of courses of study, syllabi, scheme of examination, discipline & conduct, dues & related matters.
- (c) I also understand that for any violation or infringement of the college rules / regulations, disciplinary action can be taken against me by the authorities.
- (d) I have never been involved in any criminal offence and no case is pending against me in any court of law.
- (e) I am taking admission at my own risk / cost and responsibility.
- (f) I will abide by University decision on my eligibility.
- (g) Any dispute will be subject to Mohali court Jurisdiction.

Date :

Signature of the student

College Staff Promoter

Counselor

Head Admissions/Dean Admissions

Finance Officer

Director Admissions

Remarks